

TOWN OF GRANBY

2002-2003 ANNUAL REPORT



Granby Annual Report 2003



TOWN OF GRANBY
Incorporated 1795

13 PARK ST. GRANBY, CT 06035
(860) 884-2300

www.granby.org



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Dear Residents:

Fiscal Year 2002-2003 proved to be another exciting time for Granby. Our staff and the core group of Board and commission members continued to act responsive to their and population growth needs. Our Capital Program was put in place in June which voters approved \$20,000,000 authorizing major renovations and addition to the High School and Miller Lane elementary schools. In addition, the funding will purchase open space property for economic development and provide funds for services such as off-street parking, maintenance of local infrastructure, and for arterial collections. The end cost to voters will be \$17.4 million. These projects help assure a confidence in our money through free flowing Granby and the need for no tax increase.

During Fiscal year 2002-2003, town staff again was able to provide the quality of service that residents and businesses of Granby have come to expect. They succeeded in doing so with the needs of the community by instigating new and innovative ways of doing business. As you read through this yearly Annual Report, it is apparent that the Board of Selectmen, Board of Ed., and especially the many dedicated volunteers who serve on our boards and commissions have dedicated many hours in continuing to "make Granby a great place to live and work."

Thanks to the Board of Selectmen, town staff, and all our wonderful volunteers for their continuous involvement in helping to make Granby a community that we are proud to live in.

Sincerely,

Michael J. Sennott, Jr.
Town Manager

Dear Friends and Neighbors:

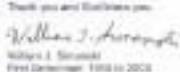
For the first year since the annual report, there has been a change in the administration of Granby...and I am your new Fire Department chief. I am writing back on right now, after nearly three years which I had the privilege of working with an awesome Board of Selectmen. Together, with the support of Granby residents, we accomplished much during that time.

There have been obvious accomplishments. The High School renovation and renovation of Police Station, the wastewater center, new Central Office for the Board of Education, expansion of our elementary schools, as well as, the Library and Town Hall. Many members of the Board of Selectmen, and myself, are very grateful for all the hard work, dedication, and concern. No one could say, "Look at what Fire can do!" without the two departments in today's time as the joint participation and sacrifice of said members, working in conjunction with all the fire departments and commissioners, as well as the town and school administrators.

There is also those that work behind the scenes, responsible for Granby's success. It is those that your tax dollars, your donation to local charities, matching grants, and capital improvements, as well as, the many local business, neighbors, and citizens that make up the foundation of our community. It is the efforts of Firemen serving, coaches for the athletic leagues, and parents working on the PTO and helping out at other school functions. The efforts of those serving at the library, assisting in senior or youth programs, and the myriad other activities where volunteers keep Granby moving forward.

Each resident of Granby can look back over the past eight years with pride and say, "Look at what we have done for our town!" We have helped build Granby into the "Place of the Future". We have overcome much to move us forward.

Finally, I want to thank every citizen of Granby for your support and trust. It has been a privilege and honor to serve as your Fire Department.

Thank you and blessings to you.

William J. Hartung
Fire Department, 1994 to 2003

TOWN CLERK

mandated by the Connecticut General Statutes and the Granby Charter, the Town Clerk is responsible for the following services: Recorder of Deeds, Administrator of Elections, Registrar of Vital Statistics, Custodian of Public Records, Agent for State License, Clerk-Town Meetings.

Fees collected and paid in Revenue Collector - \$359,635.33

Land Records - \$151,764.00	Documents Recorded - 5176
Conveyance Tax - \$123,121.07	Transfers Recorded - 451
Vital Statistics - \$2,807.00	Maps Filed (120 sheets) - 58
Marriage Licenses, Copies, Burial Transfers, Cemetery Cert., Maps (Filing Fee) - \$1,720.00	State Surcharge Collected - \$532.00
Copies (Land Records & maps) - \$15,221.25	
Filing Fees (misc.) - \$507.00	
Hunting & Fishing Licenses -	
Town fees collected - \$1051.50	
State fees collected - \$24,897.00	
Licenses issued by Town Clerk - 324	
Licenses issued by agent of Town Clerk - 871	
Duplicate Licenses issued - 14	
Handicapped Licenses - 1	
Lifetime Licenses issued - 19	
Plummet tags issued - 49	
Connecticut Bird Stamps issued - 33	
HP Permits issued - 31	
Dog Licenses - 1,534 issued	
Town fees collected - \$1,524.00	
State fees collected - \$12,927.00 - 169 Surcharges Collected	
Kennel Licenses issued - 7	
Piedco Doge Licensed - 3	
Transfers - 5 Replacement tags 2	
Late Fee's Collected - \$1,321.00	
Wards issued by Town Clerk - 90	
Absentee Ballots issued - 139	

ELECTIONS:

9/10/02 Republicans Primary for Representative in Congress
Republicans eligible to vote - 2280
Checked as voting - 104

ELECTIONS (continued):
11/5/02 - State Election
Electors qualified to vote - 6781
Electors checked as voting - 4096
Granby Charter Revision Approved

SPECIAL TOWN MEETINGS:

- 12/16/02 - Special Town Meeting To Consider A RESOLUTION To Accept The Following Road: Applebee Lane. RESOLUTION Approved - Road Accepted.
- Special Town Meeting to Consider A RESOLUTION To Accept The Following Road: Meeting House Road. RESOLUTION Approved - Road Accepted.
- Special Town Meeting to Consider A RESOLUTION Authorizing the Sale of Tax Lien on Property located at 19 Hartford Avenue. RESOLUTION Adopted.
- Special Town Meeting to Consider A RESOLUTION To Approve the Purchase of Property located at 69 Hungry Road and 151R Old Stagecoach Road - RESOLUTION Adopted.
- Special Town Meeting for Budget Approval. Electors qualified to vote 653. Yes Vote - 433 - No Vote - 230. Minimum 2/3 requirement not attained.
- 5/5/03 - REFERENDUM for Budget Approval. Votes checked as eligible to vote - 1,782. Results of Vote: Yes - 943 - No - 839. Budget for the Fiscal Year 2002-2004 APPROVED.
- 6/5/03 - Special Town Meeting to Consider Two Resolutions - # 1 To Appropriately \$24,450,000 for Planning Acquisition and Construction of Extensions, Alterations and Code Compliance for Wells Road and Kelly Lane Intermediate Schools. # 2 To Appropriately \$2,100,000 for Various Town Public Improvement Projects.
- 6/16/03 - REFERENDUM Results of Vote for #1: Yes - 683 - No - 251
REFERENDUM Results of Vote for #2: Yes - 645 - No - 271

VITAL STATISTICS (as of June 30, 2003)

	Granby	Out-of-Town	Total
Births	1	112	113
Deaths	64	37	81
Marriages	27	17	44

(continued on page 4)

TOWN CLERK (continued from page 2)**STAFF DEVELOPMENT**

Fall and Spring Election Conferences were attended to keep updated on new developments in the Election Laws. Subject matter covered included assistance ballot application and procedure along with military and overseas voting, campaign finance procedure, and procedures to be followed for local referendums. State Statute and Public Acts are constantly changing and attending the laws; it is absolutely imperative to be kept informed of these changes.

L.P.C.C. and Connecticut State Certification were previously attained. Certification of exams in governmental relations, government finance, parliamentary procedure, professional development, written communications, financial management, public speaking, and computer courses is essential to maintaining the professional level of management required by the office.

In June of this year Assistant Town Clerk, Karen Heiter, achieved the status of Town Clerk. The certification is made by the Secretary of the State upon successfully passing an exam requiring 100 hours of classroom time over a minimum period of three years. The exam is conducted by the Connecticut Town Clerk Association. Material covered over the three year period include records management, elections, land records, vital statistics, and other duties. A second round Historic Preservation grant will be applied for in the amount of \$1,000. The money will be used to reformat older land records and consolidate 17x12 inch volumes into 11x7 inch volumes. This procedure will allow us to store two books on one shelf resulting in space saving in the vault.

REGISTRARS OF VOTERS

Our office has many changes to report for the past year. First and foremost, our two veteran registrars, Doris Ellis and Kitty Riley, retired after many years of excellent service. Appointed in March by the Board of Selectmen, our new registrars are Virginia Weenberg (Republican) and Laura White (Democrat). Starting with this 2003 term, the registrars are to be elected every four years.

During the fiscal year 2003, we added 456 new voters and removed 422 voters from our official list. There are 5,182 registered voters in Granby: 2,299 Unaffiliated, 2,277 Republicans, 1,560 Democrat, 84 Green, and 5 Libertarian. We are pleased to report a record turnout of our annual town meeting on April 28, 2003: 652 people signed in. We went to a meeting vote for the Budget on May 5, 2003 and we had a special referendum for building projects on June 16, 2003. Presidential primaries will be held in the fall of 2004. Connecticut law only allows for registered party members to vote in political primaries.

State law requires that all state offices, including all libraries, town hall, DMV, and social services offices, are to provide voter registration. Granby Public Library and Credit Library have done a terrific job of registering residents in our towns. Please note that state voter registration forms can be used to report changes in address, name or political party, as well as register as a new voter and are available on the web at www.state.ct.us.

If you need to reach the registrar office for any reason, you can stop by or call on Wednesdays. Our office hours at the Town Hall are from 9:00 a.m. to noon and 1:00 p.m. to 4:00 p.m. In addition, you can send an e-mail to zimphill@granbyct.us, or leave a phone message using voicemail: # 844-5300. Our mailing address is: Registrar of Voters, Granby Town Hall, 13 North Granby Road, Granby, CT 06035.

The registrars' duties include registering new voters, overseeing all elections, primaries and referendums, and certifying the official voter list. To keep Granby's voter list as accurate as possible, we are continually updating and correcting our records. The registrars are also responsible for hiring and training all election poll workers and we are actively seeking new volunteers.

DEPARTMENT OF POLICE SERVICES

Fiscal Year 2002/2003 was a period of transition for the Department of Police Services. While one member of the Department, affiliated with the United States Coast Guard Reserves remained on active duty with the military, two new officers were hired. These officers have graduated the police academy and are scheduled to complete their required training in the fall of 2003 and begin patrol duties at that time.

The hiring of these officers brings the Department to its authorized strength of fifteen sworn. As a result of the hiring of the new officers, the Department was able to fill the open position of Captain and a subsequent Sergeant opening. The position of Captain was filled by the promotion of Kevin J. Bennett, a twenty-eight (28) year veteran of the Department. The position of Sergeant was filled by the promotion of Robert W. Castle, Jr., a fourteen (14) year veteran.

These promotions have resulted in better supervision of the Patrol Division, of which seventy percent (70%) is comprised of officers with less than five (5) years of active duty experience. Staffing now consists of ten (10) patrol officers, three (3) Sergeants, one Captain, and the Chief of Police. Our internal staff is admirably complimented by our four (4) full-time and four (4) part-time civilian Dispatchers and the Records/Communications Supervisor.

The Granby Department of Police Services continues to participate in regionalization of acute law enforcement functions. These include mutual specifically-trained officers from eight communities to work in the following acute-metropolis task force, drug teams (seizure and recovery), accident reconstruction (serious injury or fatal accidents), and crisis negotiation and tactical teams. A note of pride is that Granby's contribution to the crisis negotiations, Capt. Bennett, serves as the commander of that team.

INCIDENT CLASSIFICATIONS	2002-03	2003-04	% INC/DEC
HOMICIDE	0	0	0%
SEXUAL ASSAULT	7	3	-57%
BURGLARY	11	17	55%
ROBBERY	1	0	-100%
LARCENIES	115	138	20%
MOTOR VEHICLE THEFTS	8	6	-33%
ARSON	0	2	200%
AGGRAVATED ASSAULT	3	3	0%
SIMPLE ASSAULT	34	51	90%
FRAUD/FORGERY	43	44	2%
BAD CHECKS	46	20	-57%
CRIMINAL MISCHIEF	163	150	-10%
DRUG OFFENSES	78	40	-47%
FAMILY OFFENSES	7	41	486%
LIQUOR OFFENSES	17	16	-6%
BREACH/DISORDERLY	136	118	-13%
TRESPASSING	36	19	-47%
ROBBERIES	6	4	-33%
WEAPONS OFFENSES	3	5	67%
LOITERING	9	0	-100%
ALL OTHER OFFENSES	181	1016	+31%
ACCIDENTS			
PROPERTY DAMAGE	188	262	29%
PERSONAL INJURY	56	43	-20%
FATAL	2	1	-50%
TOTAL ACCIDENTS	246	298	17%
ENFORCEMENT ACTION			
D.W.I.	64	43	-33%
INFRACTIONS	757	702	-7%
WRITTEN WARNINGS	711	494	-32%
CRIMINAL SUMMONSES	602	472	-22%
DISPATCH/ CALLS FOR SERVICE	11,098	12,133	9%

LOST ACRES FIRE DEPARTMENT, INC.**Calls**

This is the general breakdown of the 194 calls for Fire Department Service:
Structures 2
Vehicle Fires 5
Brush, Leaves, & Grass 5
Chimney Fires 8
Auto Accidents 5
Life Star Landings 5
Calls to other towns 5
False or Malfunctioning Alarms 42
Water, Septic, Wires Down, etc. 26
Hazardous Materials 7
Search and Rescue 3
Carbon Monoxide Calls 13

Equipment

A new 2000-gallon Tank Truck was delivered in May 2003 and put into service at the Center Station. This truck has the ability to carry water to fire scenes and dump into a portable holding tank using dump valves on the rear on each side, all controlled from the cab by the driver.

Stations

New base station radios with new antennas and wiring were installed in each of the 3 Fire Stations. They replace two 25-year-old radios and one 30-year-old radio. Personal fire papers were also upgraded, as the older papers were lost.

Landscapeaping was upgraded and renewed at all three stations to cut down on maintenance.

Personnel

The year 2002 - 2003 saw many young people join the department and go into training. It should be gratifying to the people of Granby to know that a new generation of firefighters is here to continue the service and protection everyone depends on.

As always, The Lost Acres Fire Dept. Inc. pledges the best fire service possible.

OFFICE OF ANIMAL CONTROL*Reminder: DOG LICENSES ARE DUE IN JUNE*

The Office of Animal Control functions as a part time division of the Department of Police Services and is assigned the task of investigating and taking appropriate enforcement action involving animals within the Town of Granby.

Since the Granby Animal Shelter (186 Salmon Brook Street) opened in April of 2002 business has been brisk. Our shelter functions as a safe haven for dogs that have been found roaming and is also utilized as a holding area for animals while investigations are being conducted. The shelter has received many donations of food, crates, bedding, and miscellaneous items that are greatly appreciated. These donations have enabled the animals kept there to live comfortably and in a more homelike atmosphere, greatly reducing the stress being imposed on produce. Donations are always welcome and arrangements for drop-offs can be made by contacting the Office of Animal Control through the Department of Police Services at 844-5335.

The numbers and types of complaints received by this office for July 2003 through June 2003 are as follows:

Roaming Dogs 210
Barking Dogs 28
Husky and Other Dog Complaints 81
Cat and Dog Bites to Humans 15
Dog versus Domestic Animals 6
Dogs Hit / Killed by Cars 5 / 7
Cat Complaints 38
Other Animal Complaints 187
Cruelty Complaints 26
Rabies Cases (one raccoon, one skunk) 2
Impounded Animals 97
Recovered Animals 68
Animals Sold as Pets 24
Animals Euthanized or Found Dead 5
Mileage 11,450.3

PROBATE COURT

During the past year, forty-three new estates were opened; twenty-one of which involved the short form of probate, i.e., either with assets of less than \$20,000 or assets declared as jointly owned for tax purposes only. Also, fourteen 4a-16 estates (State Aid) were handled.

Eleven review hearings on Trust Accounts were held. There were three appointments of Guardians of the Estate of a minor; three miscellaneous hearings for Guardian Accounts, one Removal of Guardian, one Temporary Custody hearing, and six Allowance of Account hearings. There was one appointment of Guardian of a Mentally Retarded Adult, seven review hearings, and three hearings on miscellaneous matters. We also handled three Name Changes, one Adoption, and processed one hundred and eight Passport Applications.

All Probate records are open to the public, with the exception of Adoptions, Termination of Parental Rights, Removal of Guardians, and files for Mentally Retarded adults. Fees to the court are set by law and retained by the Judge, who is responsible for paying most of the expenses of the court.

Office hours are 9:00 a.m. - 12:30 p.m., Monday, Tuesday and Wednesday.

CONSERVATION COMMISSION

The Conservation Commission is a seven member appointed board that is charged to be an environmental watchdog and conscience for the town. Although the commission has no regulatory powers, it makes recommendations to the Board of Selectmen and the Planning and Zoning, as well as reviewing development plans.

In September 2002, members walked at the Household Hazardous Waste Collection and in October we held a historical walk on Broad Hill Road, led by Carol Louis, curator of the Salmon Brook Historical Society. We have joined with The Salmon Brook Watershed Association in several projects: collecting aquatic insects in the Salmon Brook for water quality information under the auspices of the DEP, holding a vernal pool talk and field trip, and invasive plant instruction and destruction at Holcomb Farm.

Members attended two-daylong workshops, one on invasive plants and the other covering many environmental subjects put on by the Connecticut Association of Conservation and Inland Wetlands Commissioners.

The Commission recommended to Planning and Zoning that there be regulations for soil testing on former agricultural land when such property becomes residential. There will be a subcommittee established to study this.

We have been updating open space maps and will continue this work. We also hope to create some walking and hiking pamphlets showing existing trails.

PLANNING AND ZONING COMMISSION

In Fiscal year 2002-2003 the Planning and Zoning Commission held 19 regular meetings where the members considered, deliberated, and voted on special permit, zoning amendment and zone change applications, requests for site plan approvals and modifications, subdivision, re-subdivision, easer lot applications, Board of Selectmen referrals, and scenic roads. The Commission conducted numerous informal discussions on a variety of issues, recommended the acceptance of roads and established, revised, and released security agreements and bonds.

In fiscal year 2002-2003 the Commission took in 39 new applications, totaling over \$17,000 in revenue. A total of 14 new applications involved commercial type use. The Commission approved a diesel studio and wine shop on Mill Pond Drive, an expansion of the Appleseed Day Care Center and a 33,000 square foot industrial building for Arctic Concrete. The Commission denied a request to allow drive through windows for restaurants.

During this fiscal year the Commission approved a total of 35 new residential building lots. These applications resulted in the permanent preservation of 62 acres. The total amount of open space preserved in Granby this fiscal year was 106 acres.

The Commission continued to work on the rewrite of the Town's Plan of Conservation and Development during this fiscal year. Progress has been steady but slow due to financial constraints.

ZONING BOARD OF APPEALS

During the past fiscal year, the Zoning Board of Appeals held 9 meetings to consider 14 appeals for variances to the Zoning Regulations. The 14 appeals were granted.

PUBLIC WORKS DEPARTMENT

The past year has been a challenge for our dedicated Public Works employees. Heavy winter snow falls, unreasonable summer drought conditions, and a late spring stretched the budget and capacity of the department in meeting its mandate to bring the best service possible to the residents of Granby. Crew size has remained unchanged at 16 full-time employees. Supplementing the full-time crew are four part-time workers who assist in building, and park maintenance, and the operations at the town transfer station.

Each year, the town approves new subdivisions and roads, which then become the responsibility of the Public Works Department. Our current inventory exceeds 80 miles of roads. The town acquired the Abenra farm on Hungry Road to meet increasing park demands.

Maintenance of the road network requires an extensive road improvement program. The following streets were paved last year as part of the overlay program:

Silver Street	Douglas Drive	Animal Shelter
Broad Hill Road	Northmead Road	Rockwood Lane
Pegville Road	Wainsbrook Road	Archie Lane
Judge's Drive		

Total linear miles paved = 6.90

A 100-year Capital Improvement plan is developed to reconstruct roads that have failed. The following streets were reconstructed:

Silver Brook Lane phase II
Doherty Road
Silky Heights

Total linear miles reconstructed = .90

Street sweeping mileage remained the same at 89 miles and 987 catch basins were cleaned. Heather Lane and Stone Hedge Way were added to the curbside striping schedule. We also began curbline striping the first 200' of local roads off State routes.

Inner crews handled 38 winter storms with a total snow accumulation of 92 inches. The Department utilized 1,200 cubic yards of mixed salt and sand on the inner roads. Town forces screened another 3,000 cubic yards of sand in the fall for winter maintenance operations.

Salmon Brook Park is the primary athletic and recreational facility for the Town of Granby. Public Works crews maintain four baseball diamonds, 5-6 soccer fields, tennis fields, Field hockey fields, and lawn areas for resident activities. Personnel also clean and repair the 16 public buildings located throughout town. Additionally, the town Green, cemeteries, and municipal complex grounds are mowed, weeded, landscaped, and watered.

Our equipment maintenance staff services and repairs over 60 vehicles and many more small pieces of equipment. Over 4,000 hours are dedicated to repair and preventive maintenance. The fleet includes dump trucks, police cruisers, service vans, administration vehicles, excavators, and other automated equipment.

Patino Inc. has been a reliable contractor for the town's household waste and recyclables collection for many years. Residents disposed of over 4,100 tons of solid waste and 467 tons of bulky waste. The transfer station collected over 210 tons of brush, 193.7 tons of scrap metal, 1,438.5 cubic yards of leaves, and 735 tons of mixed paper and cardboard. We collected 3,450 gallons of oil and 240 gallons of antifreeze at the DPW garage and transfer site.

Improvements at the park included the construction of a new tennis court to the north soccer fields and a new parking lot to accommodate multiple games. We have also begun a joint irrigation project with the Rivers Soccer Club and Granby Little League.

The Department strives to increase services while keeping costs down, and to complete any task no matter how big or small.

INLAND WETLANDS AND WATERCOURSES COMMISSION

The Inland Wetlands and Watercourses Commission is charged with establishing boundaries of wetlands and watercourses, with reviewing applications from persons wishing to engage in activities that impact those areas, and with granting permits for such activities when they do not have significant adverse impact.

The Commission's responsibility includes buffer areas that extend 100 feet from wetland boundaries and 200 feet from watercourses. Proposed activities in buffer areas are subject to a Request for Review of Activity. These requests are examined and decided by the Designated Agent. During the past year, the

Designated Agent reviewed and approved 46 requests including 34 for new residences.

The Commission accepted appealed wetland boundaries for properties on Lemoine Street, Birsbury Road, Hungry Road, and Silver Street.

Permits were granted for three timber harvests, two new subdivisions, town bridge work, a pond, a new residence, and two complex drainage systems.

Discussion was initiated on how to deal with approved lots with extensive wetlands.

BUILDING OFFICIAL

Granby continues to grow at an active and steady pace. The construction of approximately 30 new homes at Hunt Club is reflected in the difference between last year and this year's total for new homes. Newer up-homes continue to be a large segment of new home construction with the retail value of land and new homes at one of the highest levels we have seen in Granby. As you may know, Granby provides inspection services to Hartland. Eleven new homes were built there with over 140 permits issued for that community. In summary, Granby has a single inspector with a shared secretary that has performed inspections for 114 homes and nearly 1,000 permits and has collected fees for two towns. That is double the department's budget.

In addition to our responsibility of administering and enforcing the building code, our department provides administrative support to the Community Development Office, Town Engineer, Zoning Enforcement, and Fire Marshal's Office. The Building Official is also the designated Zoning Enforcement Officer, who is responsible for reviewing applications for zoning compliance and responding to complaints concerning violation of Granby's Zoning Regulations. We also act as a liaison between the utility companies and the contractor/builder for service changes and emergency situations.

Building Permits Issued	Number of Permits	Total Construction Cost
1. New Houses	163	\$9,583,548
2. New Commercial/Permits	43	\$1,428,311
3. Additions	66	\$1,045,256
4. All Others/Garages/Baths	364	\$2,397,698
TOTAL	736	\$14,433,395

BUILDING PERMITS

Year	Houses #	Houses \$	Residential #	Residential \$	Commercial #	Commercial \$	Total #	Total \$
2002	81	9,798,067	733	4,046,033	41	6,684,747	855	20,523,847
2003	183	9,583,548	630	3,883,949	43	1,628,311	779	14,433,886
2004	81	9,798,067	753	4,046,033	41	6,684,747	855	20,523,847
2005	58	10,977,652	757	3,274,941	16	6,678,833	842	21,631,426
2006	77	10,610,053	876	2,484,463	10	1,175,575	963	14,221,901
1999	56	7,916,747	749	4,204,995	7	169,765	814	12,482,606
1998	65	7,025,000	773	4,814,533	14	902,278	882	13,345,710
1997	56	7,572,384	572	3,463,995	16	202,710	654	11,225,090
1996	48	5,539,049	533	3,251,866	19	87,344	699	8,378,166
1995	82	5,561,740	952	4,340,863	12	210,599	1089	14,113,108
1994	50	6,846,271	675	2,753,996	11	275,599	736	9,635,677
1993	45	4,158,882	605	3,054,472	19	1,284,198	780	9,327,460
1992	29	1,867,920	535	4,309,091	21	692,1390	536	13,065,291

ENGINEERING SERVICES

Operating under the Office of Community Development, Engineering Services are provided by Consulting Engineer, Edward Severey, P.E. In fiscal year 2002-2003, the Town Engineer worked an average of 72 hours per month in the Town of Granby. The Town Engineer advises the Planning and Zoning Commission and attends their meetings. He reviews the engineering details of various applications and conducts numerous field inspections, ensuring that the construction of new roads comply with engineering standards and road specifications. The Town Engineer also inspects private roads to assure compliance with specific town approvals. New lots with that were under construction in fiscal year 2002-2003 included: Cedar Mill Heights, Meeting House Road, Cory Mountain Road, Cortland Way, Hill Pond Road, Strawberry Fields, Holcomb Hill, Tinker Trail, Massasoit Lane, and Powder Mill Lane. Private Roads that were under construction included: Schoolhouse Lane, Old Oxford Lane, Cory Pond,

Cory Hill, Cory Meadow Lane, Laura Holcomb Lane, Upper Meadow, Pratt Farm, and Hunt Glen.

In fiscal year 2002-2003, the Town Engineer assisted the Department of Public Works with a variety of projects involving roads, streets, bridges, and the former landfill. He also marked out numerous Call-Before-U-Dig locations, inspected site plans, sewer lateral construction and prepared numerous bond estimates.

This fiscal year the Town Engineer completed the engineering drawings and bid documents for the relocation of Carter Road.

Finally, due to the increasing workload and corresponding cost of engineering services, a process was adopted to charge developers for the engineering inspections necessitated by their projects.

OFFICE OF COMMUNITY DEVELOPMENT

During fiscal year 2002-2003, the Director of Community Development reviewed, analyzed and reported on 30 Planning and Zoning Commission applications. These applications proposed residential and commercial developments, accessory buildings, regulation changes, scenic roads, and more. During this fiscal year the director worked with applicants on the new CVS and on a new dance studio and wine shop for Hill Pond Drive. The Hill Pond commercial area has become increasingly desirable since the development of the Stop and Shop and TJ Maxx stores. The Director of Community Development worked with the applicant on a significant industrial building for Arrow Concrete. The approval of this building followed a zone change that was approved for the area in the previous fiscal year.

This year the design for the relocation of Canton Road was completed. The relocation plan was put out to bid, the contract awarded, and construction began towards the end of the fiscal year. The project is being funded under a grant awarded by the State and through contributions provided by Hunt Glen Granite LLC and Granby Developers LLC, owners of the Stop and Shop Plaza. The relocation will greatly improve the alignment of the intersection, eliminate the need for a second traffic light, improve safety and traffic flow and provide expansion opportunities at the Keams School. The Director of Community Development is responsible for the overall management of this project.

The Office of Community Development continued the administration of the Small Cities Program. A grant of \$350,000, to continue the town's Housing Rehabilitation Program, is nearing completion; however, some of the funds that were previously expended on housing rehab projects have been returned to the town and are being reallocated for new housing rehab projects. A state application for additional funding may be considered in FY 2003/04. Since 1990 the town has received over \$3 million in Small Cities Funding.

Working with the Open Space Committee, in FY 2002-03, the Director aided in the acquisition of 4.8 acres of open space land located on Hungry Road. The property belonged to William and Diane Ahrens, who generously agreed to sell the property to the town for a very reasonable price and further agreed to allow the town to pay for the property over a period of years, an arrangement that significantly reduces the actual costs to the townspeople. The property has been in the Ahrens family for generations and many family members continue to live within the immediate area of the land. As part of the purchase agreement, the property will permanently carry the Ahrens family name.

DEVELOPMENT COMMISSION

The Development Commission is a six-member board of Granby citizens, appointed by the Board of Selectmen to assist in the direction of the town's economic growth. The Development Commission acts as a liaison between the town and developers to facilitate understanding and beneficial development.

Fiscal year 2002-2003 was another good year for commercial development in the Town of Granby. Construction was completed on a new 10,000 square foot CVS on Bank Street and a Starbucks coffee house opened at 10 Hartford Avenue. An extraordinary, 50,000 square foot YMCA facility was opened this year. In addition to the YMCA, the facility houses a Saint Francis Hospital, medical rehabilitation clinic and a Subway restaurant. Also this year, 24,000 additional square feet was added to the Stop and Shop Plaza for the new TJ Maxx retail store and a Peoples Bank was constructed within the Stop and Shop. This plaza is now the #1 tax generator in Granby and Stop and Shop is one of the town's highest employers with over 100 full time employees.

This year the Planning and Zoning Commission approved a 33,000 square foot industrial building for Arrow Concrete. Arrow is a quiet business located in the northern section of Salmon Brook Street. They manufacture top quality concrete products and enjoy a favorable reputation as employers and business people. Their new state of the art facility will be a wonderful addition to the town. This year the Commission also approved a dance studio and wine shop on Hill Pond Drive. These businesses will add to the growing commercial presence along the southern section of Salmon Brook Street. Together with the existing businesses, the 73 units of adult housing and the relocation of Canton Road, we anticipate continued growth within this area. The Commission is proud of its role in the relocation of Canton Road. By eliminating the need for a previously approved traffic light, and thereby concentrating traffic movements at one major intersection, the town is well positioned for additional commercial growth within the immediate area.

New commercial developments approved and constructed in town have demonstrated that such developments do not bring about negative consequences or change the overall character of our community. On the contrary, such developments provide the town with additional funds that can be used for such things as the purchase of open space, which furthers the preservation of the town's character. These developments also aid in preserving the town's character by stabilizing tax rates, providing job opportunities for our residents, and offering convenient services through the donation of countless dollars to a wide range of Granby activities and charitable events. The Commission asks our Granby citizens to continue to support our business community.

OFFICE OF COMMUNITY DEVELOPMENT

During fiscal year 2002-2003, the Director of Community Development reviewed, analyzed and reported on 30 Planning and Zoning Commission applications. These applications proposed residential and commercial developments, accessory buildings, regulation changes, scenic roads, and more. During this fiscal year the director worked with applicants on the new CVS and on a new dance studio and wine shop for Hill Pond Drive. The Hill Pond commercial area has become increasingly desirable since the development of the Stop and Shop and TJ Maxx stores. The Director of Community Development worked with the applicant on a significant industrial building for Arrow Concrete. The approval of this building followed a zone change that was approved for the area in the previous fiscal year.

This year the design for the relocation of Canton Road was completed. The relocation plan was put out to bid, the contract awarded, and construction began towards the end of the fiscal year. The project is being funded under a grant awarded by the State and through contributions provided by Hunt Glen Granite LLC and Granby Developers LLC, owners of the Stop and Shop Plaza. The relocation will greatly improve the alignment of the intersection, eliminate the need for a second traffic light, improve safety and traffic flow and provide expansion opportunities at the Keams School. The Director of Community Development is responsible for the overall management of this project.

The Office of Community Development continued the administration of the Small Cities Program. A grant of \$350,000, to continue the town's Housing Rehabilitation Program, is nearing completion. However, some of the funds that were previously expended on housing rehab projects have been returned to the town and are being reallocated for new housing rehab projects. A state application for additional funding may be considered in FY 2003/04. Since 1990 the town has received over \$3 million in Small Cities Funding.

Working with the Open Space Committee, in FY 2002-03, the Director aided in the acquisition of 4.8 acres of open space land located on Hungry Road. The property belonged to William and Diane Ahrens, who generously agreed to sell the property to the town for a very reasonable price and further agreed to allow the town to pay for the property over a period of years, an arrangement that significantly reduces the actual costs to the townspeople. The property has been in the Ahrens family for generations and many family members continue to live within the immediate area of the land. As part of the purchase agreement, the property will permanently carry the Ahrens family name.

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PARK AND RECREATION BOARD

The Director of Recreation and Leisure Services has the responsibility of implementing a comprehensive and variety of recreation and leisure programs for Granby residents of all ages. A seven (7) member board appointed by the Board of Selectmen may advise the Director on matters of policy and planning in the area of leisure services and facilities.

Our youth programs emphasize positive and fun experiences for ages 4-18 in a non-competitive atmosphere. We continue to provide regular programming for soccer, basketball, and skiing, as well as many sport specific clinics throughout the year. We also offer a variety of youth education classes during the year.

Salmon Brook Park provides a focal point for the town. We host many family and company outings, as well as other special amateur sports events throughout the summer. The Park also provides opportunities such as hiking trails, basketball, baseball, horseshoes, soccer court, volleyball, playgrounds, and horse trails. We also present a "Sounds of Summer" concert series sponsored entirely by our local business community.

Our summer programming at Salmon Brook Park includes a public swim area for families, quality day camp experiences for children in kindergarten through 8th grade, numerous Town Scouter trips, American Red Cross swim lessons, and special waterfront days at the Pond. Our two-year training program for counselor-in-training and Jr. Lifeguards continues to provide our teens with the opportunity to learn valuable skills...and provides us with a lot of well-qualified lifeguards and counselors.

For adults, we offer ballroom dancing and drop-in basketball throughout the year; tennis, golf, and horseback riding lessons are also available. For adults, we offer a variety of live trips such as NYC, Boston, Red Sox/Yankees games, DC/Nova games, Beach Trip, and more.

The coordination of program planning with neighboring communities provides a variety of leisure activities that the Recreation Department could not provide on its own.

SOCIAL SERVICES

The focus of the Social Services Department is to coordinate existing federal, state, regional, and local services, to increase community awareness of these services, and to develop new programs to meet the needs of Granby residents. Services offered directly through this office include:

INFORMATION AND REFERRAL - Over 1,000 personal and telephone inquiries were responded to with referrals being made to agencies for a wide range of services including mental health counseling, substance abuse treatment, day care, home health and nursing services, medical care, housing, and entitlement programs.

EMERGENCY ASSISTANCE - Applications were accepted for the State Fuel Assistance Program and the County Emergency Fuel Bank. These programs provided over \$28,100 of financial assistance to 62 households to assist with heating and utility bills. The Granby Emergency Fuel Bank received over \$3,400 in donations.

ELDERLY AND DISABLED RENTERS' TAX RELIEF - Forty applications were processed for this state administered tax relief program resulting in rebates of \$13,503 to qualified applicants.

FARMERS' PRODUCE/GANBY COOPON PROJECT - Administered in conjunction with the County Conservation Commission, this project is funded by a Conservation Commission sponsored fund-raiser and donations from churches, businesses, civic groups, and individuals. The program continues to be a popular one, serving 74 people who redeemed \$800 worth of coupons with five participating farmers.

EMERGENCY ASSISTANCE - Through the generosity of many individuals and families, churches, businesses, civic organizations, and youth groups, the Local Assistance Fund received over \$12,000 of donations for specific uses including: Holiday Sponsorships, Corporations, Rental Assistance, Child Care Subsidies, Prescription and Medical Care, and Crisis Assistance. Seventy households were provided with emergency, holiday, or crisis assistance. The Holiday Sponsorship Program, a town-wide effort of concern and generosity, provided food baskets at Thanksgiving and Christmas to 45 households, and gifts to 50 children.

SENIOR SERVICES

The Granby Senior Center is a focal point of services and activities for the seniors in the community. The building is used throughout the day and evening for a variety of programs including: exercise classes, computer classes, bingo/bingo, games, art, and needle working groups, educational and health programs, and the Senior Men's Breakfast and Senior Club. Other special programs include AARP Drivers' Course, Medicare counseling, and Tax Preparation Assistance.

Granby Senior Services provides assistance in the areas of transportation, programming, a Congregate Meal Program, benefit counseling, and referrals. There are five (5) staff members in this department including the Municipal Agent/Transportation Coordinator, Senior Center Program Coordinator, Administrative Assistant, Senior Van Driver, and the Congregate Meal Preparer. The Transportation Coordinator has the responsibility of coordinating the activities of Senior Van services including recruiting and training drivers, and scheduling trips and passengers. The Senior Center Program Coordinator is responsible for developing, implementing, and leading programs, trips, and activities. The Director of Human Services provides oversight, counseling, and benefit assistance.

Senior Services Statistics

Outreach and Benefit Counseling	96
Congregate Meal Program Participants	79
Congregate Meals Served	4,146
Congregate Class Participants	61
Exercise Class Participants	72
Tax Preparation Assistance	79

Senior Services operates two senior vans that run five (5) days per week and transports riders for activities at the Senior Center including the Congregate Meal Program, grocery shopping, health clinics, educational and social programs, as well as for special trips and exhibits. Additionally, the vans are used to transport wheel chair bound riders to medical appointments. The volunteer van drivers donated 591 hours of driving time to the program this year. Donations from riders, the Granby Community Fund, and the North Central Area Agency on Aging assist with funding the expense of operating the van service. Senior Van service increased significantly in the past fiscal year, providing 456 more trips, and traveling 2,600 miles more than the previous year.

Senior Van Statistics

Number of Registered Riders	126
Number of Drivers	14
Hours of Operation	1,853
Miles Traveled	9,527
Number of Passenger Trips	4,613

YOUTH SERVICES

The Director of Social Services administers the Granby Youth Service Bureau with support from the Youth Services Bureau Advisory Board. The Bureau receives income from many sources including municipal funding, grants from the State of Connecticut Department of Education, and the Department of Mental Health and Addiction Services, user fees, and donations.

The Youth Service Bureau employs a Youth Counselor and a Youth Program Coordinator. The Youth Program Coordinator develops and coordinates prevention and resilience programs for youth. This position complements the Youth Counselor who provides clinical services and conducts psycho-educational groups for youth and their families. The Youth Service Bureau provides a variety of individual, family, and group sessions, which enhance communication, self-esteem, and positive decision making skills.

HIGHLIGHTS OF THE YEAR

- First Annual Grandparents' Breakfast was held with over 100 children and grandparents in attendance.
- John Heaton, parenting expert and author, shared his parenting strategies and knowledge with over 60 families.
- Two hundred sixty five youths participated in the new after-school activities that included craft projects, cooking classes, and acting lessons.
- Granby Adventure Club members held a food drive and collected and donated over 2,500 pounds of food to the Granby Food Bank and Foodshare.

Program Services	Number Served
Juvenile Review Board	1
Clinical Services	36 youth and families
Ackermann Club	44
After-School Program	265
Parenting/Educational Workshops	77
Parenting Playgroup	48
Grandparent Breakfast	106
Family Day	150
Youth Employment Service	9 youth, 5 employees

THE GRANBY PUBLIC SCHOOLS

Enrollment: Granby enrollment grew by 61 students for a total of 2155 students in grades K - 12. The largest growth was at the Middle School with 33 new students closely followed by 27 additional students in grades K-3.

Student Achievement: Student achievement continues to be strong. On the Connecticut Mastery Tests, between 77% and 89% of students in grades 4, 6, and 8 met or exceeded goals in math, writing, and reading. The percentage of tenth graders who met or exceeded goals on the Connecticut Academic Performance Test grew significantly in mathematics and writing. The number of students who scored three or higher on Advanced Placement exams increased from 45 to 66 students.

Recognition: During the 2002/2003 school year, Granby schools received recognition for excellence in many different areas:

- > Second time winner - CT Governor's Reading Challenge
- > Winner - International Knowledge Master Open
- > Working team - Boston University's Engineering Design Competition
- > Hormone - National Soccer Coach of the Year
- > Field Hockey All-American - second consecutive year
- > National Merit Scholar and Presidential Scholar Winner
- > Intermediate Jazz Band recognition - CT Music Educators' Association
- > BOE recipient - Connecticut Board of Education's Leadership Award

Facilities: Through private donations and volunteer labor, the Salmon Brook Ecology Center was built at the middle school/high school. In June 2003 voters approved major renovations/additions to the Wells Road and Holly Lane Intermediate Schools. Small capital funds supported reconstruction of the varsity soccer field.

Board of Education: The Board assumed a leadership role in sponsoring a Community Conversation and developed an annual approval process for athletic clubs and teams. Budget constraints resulted in cutting two Gifted and Talented teaching positions, eliminating two part-time teachers and seven full-time support staff, and instituting a Pay for Participation policy.

HOLCOMB FARM LEARNING CENTERS, INC.

The Holcomb Farm Learning Centers, Inc., is a registered non-profit organization, responsible for operating a 320-acre farm located on Simsbury Road in West Granby. In 1993 the Granby Board of Selectmen approved a plan presented by The Friends of the Holcomb Farm to utilize the facility in a manner that would take advantage of its many resources. The land and facilities are owned by the Town of Granby and are leased to the Holcomb Farm Learning Centers, Inc. In May 2000, the name for the operating body of the farm was changed from The Friends of the Holcomb Farm Inc. to the Holcomb Farm Learning Centers, Inc.

The primary programs of the Holcomb Farm are agriculture, arts, environmental science, and passive recreation. The first three programs offer a variety of classes to children and adults who reside in the Greater Hartford Region. The passive recreation includes a variety of hiking, riding, and horse trails throughout the site, open to the public, dawn to dusk, 365 days of the year. The Granby Horse Council, Girl Scout 4-H Clubs, and Scouting organizations also utilize the trails and come to the Farm for various events.

In 1994 Holcomb Farm formed a partnership with the Hartford Food System, a private non-profit organization to establish the Community Supported Agriculture (CSA) program. The CSA grows a large variety of fresh produce, using organic practices, on 18 acres of the farm. Staff, interns, and volunteers of the Hartford Food System operate the CSA. A majority of their funding comes from individuals and institutions that purchase shares of the CSA. In return the members pick up fresh produce on a weekly basis. A significant portion of the fresh produce is distributed to low-income individuals and families in the Greater Hartford area, including Granby.

The Arts and Environmental Science programs offer a wide variety of classes year round for children and adults. This past year over 11,500 children and 300 adults from the City of Hartford and the surrounding towns, including Granby, participated in programs at the farm. Programs range from watercolors to bird watching hikes, from Meet the Big Dipper to Colonial Crafts. The educational programs are funded in part by gifts from individuals, corporations, and foundations.

The farm is operated by staff, interns, and many dedicated volunteers; the officers and directors are also non-paid volunteers. For further information, look us up on our web site www.holcombfarm.org or call us at:

Learning Centers - (860) 844-8516
Agriculture/CSA - (860) 296-9325

DEPARTMENT OF LIBRARY SERVICES

is a growing community that is thriving in preserving its visual and individuality, and are committed to becoming the community crossroads where individuals can meet to freely exchange ideas and information, where technology and resources support the search for knowledge, where services and collections enrich the lives of residents, and where the library system is a leader in cooperation with other local services, schools, businesses and organizations.

Vision Statement: Granby Department of Library Services

In Fiscal Year 2002-03, \$357,829 was appropriated for public library services provided by the Granby Public Library and the Franklin H. Cosati Library branch in North Granby. The nine-member Granby Library Board, led by Chair Lynn Leachhead, meets the second Monday of each month and welcomes public attendance. The Board completed its long-range planning process with approval of *The Libraries of Granby: Community Crossroads*, a long-range plan for library services 2003-2007. In a nationwide evaluation of 1,467 libraries, library services in Granby ranked 11th, based on 15 measurements, including per capita library expenditures, staffing levels, number of library visits per capita, per capita circulation and collection statistics. Circulation of library materials increased 15% over the previous fiscal year.

Technology

Both libraries offer Internet access, Homework Help computers, and workstations for public use. Granby Public Library offers an automated card catalog and circulation system. Residents can access information about Granby's collection at www.conn.org and initiate online interlibrary loan requests.

Services for Children and Teens

A total of 423 children and teens participated in Granby's 2002 Summer Reading Program "Free To Read", reminding everyone that there is no better place to exercise and cherish the freedom to read than at our local public libraries. Children learned about reptiles from Jay Kaplan, shared "The World We Built" and "Reading Adventures" experiences through Connecticut Book Voyagers discussions, sold used toys and crafts at the Kids Craft and Tag Sale, and enjoyed the musical programs presented by Hindemith and the guitar

students of Laura Piazza-Dixon. Cosati Library offered its always popular tie-dye craft, and the traditional end-of-summer Curious George Picnic and Melville A. Sundar Party. Tours and programs are available for local nursery schools, daycare centers, and scout troops. Elementary and middle school students met at 10 Hatting Books and craft for their friends in January. Book zones at both libraries offer collections of new paperbacks, magazines, and Homework Help computers. The Teen Library Council meets monthly during the school year.

Services for Adults

"Something About the Author" and the Granby Book Group, two new monthly book discussion groups, were formed at Granby Library. Three author programs were offered, including a book signing by David Evans Katz, a Granby writer. "Book From the Bush," a scholar-led book discussion program, was started with the East Granby Library. World of Words celebrated Mexican literature, customs, and culture. The Library Pass Program provides free or reduced-admission passes for area attractions such as Mystic Seaport, New England Air Museum, and the Salmon Brook Historical Society. Staff and volunteers deliver books to the Granby Senior Center, Stony Hill, Meadowbrook, and Salmon Brook housing. Income tax forms and copier services are available at both libraries.

Friends, Volunteers and the Library Community

Friends of Granby Public Library, Friends of Cosati Library, and the Granby Library Association support programs, purchase museum passes, magazines and materials, and fund special projects. A local genealogy brochure was produced cooperatively by the Granby Library Association and the Salmon Brook Historical Society. Granby Pharmacy awarded "Free to Read" participants with gift certificates. Small World supported the Ten Times reading program. Funds from the Chamber of Commerce and Granby Pewterers were used to purchase new public computers. Memorial gifts and other contributions were used to buy books or to pay for programs. Friends of Cosati contributed funds to purchase new wooden birds, new ruga and bau chairs to complete the adult reading area. The Granby Library Board held a reception in November to thank all the volunteers who assist with daily tasks, special projects, and programs.

(continued on page 26)

LIBRARY SERVICES (continued from page 24)

STATISTICS 2002-2003

	Granby Public	Circulation	Total		Granby Public	Circulation	Total
Circulation							
Adult Books	42,879	3,926	46,805	Subscriptions	141	47	188
Teen Books	2,762	248	3,010	Adult Subscriptions	19	3	10
Children's Books	40,725	8,702	49,437	Teen Subscriptions	23	4	27
Magazines	8,027	3,157	10,704	Children's Subscriptions	179	54	233
Teen Magazines	425	52	477	Total Subscriptions			
Children's Magazines	1,227	175	1,402	Patron Use			
Adult CDs/CD Books/Tapes	8,750	276	9,026	Patrons Per Week	1,381	171	1,556
Teen CDs/CD Books/Tapes	372	8	381	Patrons Per Hour	27	7	34
Children's CDs/CD Books/Tapes	2,002	305	2,307	Programs			
CD-ROM and Software	1,780	413	2,193	# Adult Programs	23	0	23
Teen CD-ROM and Software	520	0	520	# Teen Programs	7	0	7
Children's CD-ROM and Software	926	0	926	# Children's Programs	118	70	248
Adult Video and DVDs	13,600	2,039	10,539	# Family Programs	68	3	71
Teen Videos and DVDs	3,077	0	3,077	Total Programs Offered	276	73	349
Children's Videos and DVDs	9,199	3,643	12,932	Attendance at Programs			
Other	710	142	850	Adult Programs	223	0	223
Total Circulation	137,710	23,006	160,716	Teen Programs	49	0	49
Collection							
Adult Books	28,740	5,551	34,330	Children's Programs	3,159	595	3,745
Teen Books	2,176	278	2,554	Family Programs	1,903	171	2,074
Children's Books	14,676	8,836	20,512	Total Programs Attended	5,334	737	6,091
Adult CDs/CD Books/Tapes	1,458	399	1,857	Interlibrary Loans			
Teen CDs/CD Books/Tapes	137	0	137	Loans to Out-of-Town Patrons	19,983	2,212	22,175
Children's CDs/CD Books/Tapes	350	152	502	Loans to Other Libraries	599	0	599
Adult CD-ROM/Software	28	0	28	Loans From Other Libraries	917	0	917
Teen CD-ROM/Software	18	0	18				
Children's CD-ROM/Software	120	28	153				
Adult Videos and DVDs	1,429	487	1,892				
Teen Videos and DVDs	296	0	296				
Children's Videos and DVDs	889	440	1,329				
Other	81	172	253				
Total Collections	50,438	16,433	66,871				

FARMINGTON VALLEY VISITING NURSE ASSOCIATION, INC.

The year 2003 marks the Farmington Valley Visiting Nurse Association's 95th anniversary of community service. This is a significant milestone for the VNA and is one which motivates our organization, and all the people associated with it, very proud. Despite the turbulence, rapid changes, and instability of the entire health care system over the years, the Farmington Valley VNA remains firmly grounded and committed to its mission of providing outstanding home health care, hospice services, and illness prevention services to community residents. The VNA's culture and philosophy are strongly influenced by its traditional roots which place value on local, community based services, accessibility of care without prejudice, and a broad based service orientation ranging from health promotion to end of life care. The Farmington Valley VNA is unique in that it is one of a few remaining visiting nurse associations which is not owned, operated or affiliated with a hospital or larger health care system. Although this creates some significant challenges, the ability to retain independent decision making about programs and use of funds, and the priority given to local community needs, clearly outweigh any such challenges.

A comprehensive array of in-home services are provided through the VNA's home care program including:

- Sedated Nursing
- • Homemaker/Home Health Aide Services
- Physical Therapy
- • Medical Social Services
- Occupational Therapy
- • Intravenous Therapy
- Speech Therapy
- • Nutritional Counseling

Many of the home health care services offered are reimbursed by Medicare, Medicaid, managed care plans and other private insurance. The VNA's Hospice Program offers highly specialized and compassionate services for individuals and families who are coping with terminal illness. Our outstanding Hospice staff have made a significant and positive difference in the quality of life for many local families.

The pool of the Community Programs department is to promote health and wellness in the community. A wide variety of services are offered which focus on health maintenance, disease prevention, and health education. Over 3,700 residents attended one or more community wellness programs last year, not including health fairs. Many of the programs are offered at little or no cost thanks to funding from the town of Granby which include:

- Blood Pressure Screenings
- • Welcome Home Programs for new births
- Foot Care Clinics
- • Tuberculosis Screenings
- Wellness Walking Programs
- • Cholesterol and Blood Sugar Screenings
- Flu/Pneumonia Clinics
- • Health Screenings for Businesses and Groups
- Health Care Speakers
- • Ear Assessment/Irrigation Programs
- Vision and Hearing Testing
- • CPR and First Aid Courses for groups
- Granby Food Bank

The VNA is very pleased to have enhanced its relationship with the Farmington Valley Health District this year. The tragic events of 9/11 resulted in the nation having to closely evaluate its security system and emergency response plan. The VNA has been actively helping to prepare towns in the Farmington Valley for a possible bioterrorism attack should it be with smallpox or other biological or biochemical agent. In collaboration with the Farmington Valley Health District and local emergency responder teams, a plan is nearly completed and will be ready for implementation should the need arise. A number of VNA nurses are trained in both other medical professionals to administer the smallpox vaccine and training sessions will be made available later this year. Many hours of administration and management time have been spent in planning, coordinating and training efforts for bioterrorism preparedness. The VNA has voluntarily provided leadership in this area and is the primary health care provider in the Farmington Valley which has consistently participated in this important initiative without additional funding from any source.

School health services are provided to the Granby School System through a contract with the Granby Board of Education. The VNA believes that a natural part of its mission includes providing health care, education and counseling to Granby's school age residents.

The Farmington Valley VNA is proud to be accredited by the Joint Commission on Accreditation of Healthcare Organizations. The highest standards of quality care, compassion, and ethics are integral values of the VNA, which are reflected in our continued ranking in the top 15% of home health care agencies nationally with regard to patient/family satisfaction with services provided. For additional information about the VNA and its programs, or if we can assist you or someone you know, please call 860-359-3600, www.vnafv.org.

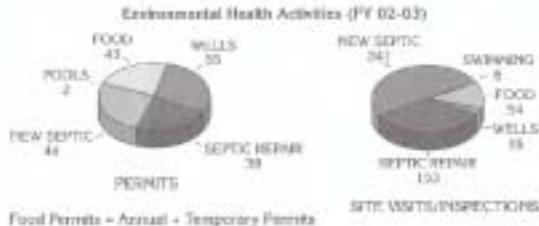
FARMINGTON VALLEY HEALTH DISTRICT

The terrorist attacks on our country in the fall of 2001 have changed the "American Way of Life" in many ways. Our federal and state governments quickly realized that decades of under-funding the local public system has eroded the necessary ability to appropriately respond to terrorist attacks utilizing disease-causing weapons. During the past fiscal year the Farmington Valley Health District, like all other local public health departments, conducted an assessment of its ability to respond to a terrorist attack that would cause disease and possibly death from a biological warfare agent such as smallpox.

This assessment has highlighted the areas where the Farmington Valley Health District, as well as other local public health departments, face the greatest need for improvements. These are in the areas of training, communications, planning, and emergency response and they all require a sizeable infusion of monetary resources. This year for the first time in its 27-year history, the Farmington Valley Health District received additional funding from the federal government to begin the process of improving its ability to anticipate and respond to Emergencies, Disasters, the State of Connecticut, also for the first time in 27 years, cut its support of local public health departments by 10%. We wound up doing more work for the same amount of money.

The Farmington Valley Health District led the efforts to establish a plan to be able to vaccinate the district's 300,000 people against smallpox in the event of a terrorist attack on our country with smallpox. Using guidance from the Centers for Disease Control and Prevention, a plan was developed by several committees in the ten-town area with membership from the town administrator, Board of Education, police, fire, ambulance and VNA.

In addition, the Farmington Valley Health District provided 1,000 doses of influenza vaccine and 25 doses of pneumonia vaccine used in the flu clinics, and performed the following environmental services:



COLLECTOR OF REVENUE

The Collector of Revenue is responsible for the billing and collection of property taxes, sewer use charges, and sewer assessments. The office also processes most deposits to the General Fund from other town departments.

Tax collections for July 1, 2002 through June 30, 2003 were as follows:

- Total number of tax bills issued was 17,483. At the end of the fiscal year, 463 bills were not paid in full.

- The 2001 Grand List adjusted levy was \$21,018,221 and the net collections on the levy were \$21,031,902.

- During the 2002-2003 fiscal year, 98.8% of the adjusted grand levy was collected.

- Total uncollected taxes as of June 30, 2003 (including back taxes) were \$399,851.

BOARD OF ASSESSMENT APPEALS

The Board of Assessment Appeals in each Connecticut municipality is charged with the duty of hearing appeals on the assessments from aggrieved taxpayers and reviewing valuations set by the Assessor. This Board provides an opportunity for review and adjustment, before appeal is made to the courts. In exercising its functions as an appeal agency, the Board may reduce or increase a taxpayer's assessment through valuation changes. The Board may also add to the Assessor's list the names of any property owners entitled and make supplemental lists of any taxable property omitted by the Assessor.

The Board of Assessment Appeals for the Town of Granby is comprised of three elected Granby residents: Chairman Lowell C. Johnson, James R. Samson and B. Scott Rubly.

The Board reviewed two appeals during the course of one meeting held in March of 2003. Of the properties reviewed, one received an adjustment that resulted in a net reduction of \$14,840 in the 2001 Grand List.

Section 12-111 of the Connecticut General Statutes requires taxpayers who wish to contest the assessment of their property to file written appeal notices with the Board of Assessment Appeals by February 20th. The Board will notify appellants of their hearing dates at least seven days before they are held.

ASSESSOR

It is the responsibility of the Assessor to discover, list, and value all taxable real estate, motor vehicles, and personal property in the Town of Granby. It is important that no property is omitted, that each property is assessed in the correct person or portion, and that each property is assessed uniformly and according to law. These values, subject to a 70% ratio, result in the Gross Grand List. The Assessor then applies various exemptions as mandated by the Connecticut State Statutes and local ordinances, including veterans, elderly, disabled, blind, farm, forest and open space, etc. The final total, after exemptions are deducted, is the Net Grand List. It is this figure, coupled with the local, state, and federal revenue, which is used to compute the local tax rate.

The increase in the net taxable assessment, after changes, from the 2000 Grand List to the 2001 Grand List was \$1,232,580, a 3.04% increase. This represents an increase in revenue of \$638,630. Additions along with new dwelling units accounted for the majority of this year's increase.

Subsequent to producing the Grand List in February, a supplemental list of motor vehicles purchased between October 1, 2001 and September 30, 2002 was established. This supplemental Grand List totaled 10,051,388 generating \$372,500 in revenue.

Until 1995, towns were required to implement decennial revaluations. Based upon the recommendations of the Tax Reform Commission, Public Act 95-283 was enacted, requiring all real property to be revalued every four years. Granby implemented a revaluation in 1995. Its next scheduled revaluation will be effective October 1, 2002. Public access to assessment data may be obtained at assessorsappraisal.com.

	2000 Grand List Fiscal Year 2001-2002	2001 Grand List Fiscal Year 2002-2003
RESIDENTIAL	443,675,740	456,108,670
COMMERCIAL	25,771,300	28,197,820
INDUSTRIAL	1,747,410	1,747,410
PUBLIC UTILITY	340,410	340,410
VACANT LAND	12,388,370	10,995,670
USE ASSESSMENT	5,046,190	6,281,100
APARTMENTS	2,273,040	2,273,040
PERSONAL PROPERTY	12,184,100	12,500,000
MOTOR VEHICLES	84,912,490	87,776,660

Gross Grand List	\$58,992,130	\$58,281,780
Exemptions	2,603,940	2,721,240
Net Grand List	\$56,388,190	\$55,560,540

MV Supply, Grand List	9,052,750	10,061,390
Tax Exempt Real Estate	37,743,470	39,871,050

As required by State Law and Town Charter, the 2003-2004 Annual Report and 2004 Calendar of Events has been prepared by the Town Manager. The 2003 Report was discussed and ratified by the Finance Board, Administrator Finance Office.

APPOINTED TOWN OFFICIALS

Administration Finance Officer	Berthongran C. Schell
Animal Control Officer	Lorraine M. Bennett
Assessor	Susan Allard
Building Official/Zoning Enforcement Officer	Henry M. Miga
Captain of Police	David L. Wadkins
Collector of Revenue	Lauren E. Stuck
Director of Community Development	Francis G. Armentano
Director of Health	Richard H. Matherly, Jr.
Director of Human Services	KerryAnn O. Neilligan
Director of Library Services	Jeanne M. Fox
Director of Recreation and Leisure Services	Kay A. Woodford
Fire Chief	Allen S. Christensen
Fire Marshal	John H. Oates
Public Works Superintendent	James R. Kline
Town Clerk	Carol J. Smith
Town Engineer	Edward J. Sweeney
Town Manager	William F. Smith, Jr.
Treasurer	Roger A. Herodoff

ELECTED OFFICIALS

Board of Selectmen	John E. Adams, Chairman
Planning & Zoning Commission	Paula H. Johnson, Chairman
Planning Board of Appeals	Donald P. Brown, Jr.
Zoning Board of Appeals	Charles Kratz
Planning Board of Appeals	James R. Sartore
Zoning Board of Appeals	Linda C. Soenksen
Zoning Board of Appeals	Frederick Wilhelms
Planning Board of Appeals	Donald P. Wilmet
Zoning Board of Appeals	Walter J. Burke
Zoning Board of Appeals	Wayne F. Clappier
Zoning Board of Appeals	Robert M. Underhill
Zoning Board of Appeals	William L. Picard
Zoning Board of Appeals Alternatives	July A. Goff
Zoning Board of Appeals Alternatives	James F. Olsen
Zoning Board of Appeals Alternatives	Arthur E. Phillips

BOARD OF APPEALS

Board of Assessment Appeals	Lawrence C. Johnson, Chairman
Board of Assessment Appeals	B. Scott Kinney
Board of Assessment Appeals	James R. Sonnone
Registrar of Voters	Virginia L. Womberg
Registrar of Voters	Laura A. Wolfe
Judge of Probate	Philip D. Main
Judge of Probate	Constance L. Squire Brown
Judge of Probate	Harold Smith
State Representative	Richard F. Fennin, 62nd District
State Senator	John A. Krasil, 7th District
State Senator	Thomas J. Herlihy, 8th District
United States Representative	John B. Larson, 1st District
United States Senator	Christopher J. Dodd
United States Senator	Joseph Lieberman

APPOINTED BOARDS

Commission on Aging	George L. Brundage, Jr., Chairman
Commission on Aging	L. Susan Brundage
Commission on Aging	John S. Budke
Commission on Aging	Heike B. Coursier
Commission on Aging	Theresa V. Dell
Commission on Aging	Grace P. Keane
Commission on Aging	Jean Kowalewski
Inland Wetlands and Watercourses Commission	Charles J. Rosen, Chairman
Inland Wetlands and Watercourses Commission	Betty R. Avery
Inland Wetlands and Watercourses Commission	Neil W. Keener
Inland Wetlands and Watercourses Commission	Eric Lukingual
Inland Wetlands and Watercourses Commission	Richard H. Martindale
Inland Wetlands and Watercourses Commission	David W. Tsili
Inland Wetlands and Watercourses Commission	Richard Van Nostrand

MEETING TIMES

Board of Education	
First and Third Wednesday	7:00 p.m. Board of Education Central Office*
Board of Finance	
Second Monday	7:30 p.m. Police Dept. Community Room
Board of Selectmen	
First and Third Monday	7:30 p.m. Town Hall
Board of Assessment Appeals	
During the Month of March	Call Assessor for Dates and Times
Commission on Aging	
Second Monday	1:30 p.m. Senior Center & Youth Services Building
Conservation Commission	
First and Third Thursday	7:30 p.m. Police Dept. Community Room
Grazby Development Commission	
Second Monday	7:00 p.m. Town Hall
Inland Wetlands & Watercourses Commission	
Second Wednesday	7:30 p.m. Town Hall
Quarby Library Board	
Second Monday	7:30 p.m. Quarby Public Library
Park & Recreation Board	
First Tuesday	7:30 p.m. Senior Center & Youth Services Building
Planning & Zoning Commission	
Second and Fourth Tuesday	7:00 p.m. Town Hall
Youth Services Bureau Advisory Board	
Second Wednesday	4:00 p.m. Senior Center & Youth Services Building
Zoning Board of Appeals	
Third Tuesday	7:30 p.m. Town Hall

* Call BOE for possible changes

TOWN SERVICES

Assessor*	844-5311
Building Official*	844-5318
Community Development*	844-5318
Cousill Library Branch	653-8958
Dog Warden	844-5335
Quarby Public Library	844-5275
Grazby Senior Center	844-5332
Grazby Visiting Nurses	653-8514
Landfill Hours	
Police Department	844-5335
POLICE EMERGENCY	911
Probate Court	844-5314
9:00 am-12:30 pm	
Recreation Office	844-5356
Park Bathhouse	653-0173
Registrar of Voters	844-5300
Social Services	844-5351
Superintendent of Schools	844-5250
Keems School	844-3044
Kelly Lane	844-3041
Wells Road	844-3048
Middle School	844-3029
High School	844-3014
Tax Collector*	844-5315
Town Clerk*	844-5308
Town Engineer	844-5018
Town Garage	653-8950
Town Manager*	844-5300

* TOWN HALL OFFICES ARE OPEN WEEKDAYS 9:00 AM - 4:00 PM
OR BY APPOINTMENT

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